

Recreation Advisory Commission Meeting
Administration Building Conference Room
February 16, 2010

Members Present: Mitchell Ware, Barbara Allen, Larry Proffitt, Brad Duty, Howard Leabough, Nancy Trice and Don Sharpe

Members Absent: Phil Parrish, Bill Cleveland, Wanda Taylor

Staff Present: Derek Stamey (Director) Michelle Swalin (Special Events Coordinator & Marketing)
Debby Boyd (Office Manager)

- I. Larry Proffitt filled in for Wanda Taylor and opened the meeting at 6:33pm.
 1. Minutes were moved to accept by Howard Leabough. Barbara Allen seconded. Minutes were accepted.
 2. Howard Leabough asked about Craig Anderson and his duties. Derek Stamey said Craig was now supervising the maintenance and ground crews. His office is down by the convenience center where he does not have a computer with e-mail but is checking e-mail on the office computer. Derek Stamey, Jessica Nester, Michelle Swalin, Debby Boyd and Connie Reid are all pitching in to help run the programming.
- II. Department Reports – Larry Proffitt turned meeting over to Derek Stamey for Department Reports
 1. Derek reported on programming for the month of January. 68 regular participants and total revenue of \$3,220.
 2. Facility approvals have been mailed out to GYAA and GUSA. Derek Stamey reported that we have not gotten their schedules yet but they have gotten their approved use. When P & R gets the schedules, then Derek will forward the maintenance schedules and field prep schedules to the grounds and maintenance department. Facility applications also include ASA. (adult league)
 3. Maintenance report. Snow removal. P & R aided the county in snow removal about 5 different times when the department was not open. Worked at library, courthouse, et. Maintenance staff members were formally recognized at the BOS meeting. Maintenance is continuing work on fields and adding signs. Will install foul poles, pitch rubbers, paint the dugouts, irrigate using portable water meter (especially at the OMS). Equipment maintenance.
 4. Special Events – Derek Stamey turned it over to Michelle Swalin
Planning a Childrens & Family Film series and Open House on March 12th and March 19th. Invite the RAC to be there. Plans underway for the Summer Program Guide. Will go to print March 19th. Guide will be in schools by the 5th of April, will cover June, July and August.
Michelle Swalin is currently working on the Spring Festival on Saturday May 1st from 10am-4pm. There will be no rain date. Arts & Crafts vendors will be in the old gym this year.
Also having a Children’s Green Entrepreneur Program with Center for Rural Culture and Va. Coop. Once a month for 4 months.
Howard Leabough asked about the basketball schedule. Derek Stamey answered there will be 2 weeks additional basketball schedule tacked on at the end.
Debby Boyd updated on the 5K CASA Home Run. It will be at West Creek at the Farm Bureau Building on April 24th. At site sign up will begin at 6:30am and race will start at 8:00am. The race will be certified.
- III. Old Business:
 1. Master Plan Update: Was presented to the BOS and went very well. Slightly revised and cost estimates were actually lowered. Derek Stamey and Tom Coleman working on it for the CIP and will be endorsed by the board.
 2. Advisor Commission Seat vacancy: Mr. Butler has been notified for filling a seat for District 4.

3. Soccer Complex Update: Derek Stamey reported there is communication with GUSA on the phase 1 of the complex. Phase 1 would be the field closest to route 6 on the plan and the development of an access drive and a parking lot. What it would take to get it up to speed.

IV. New Business:

1. Budget: P & R is scheduled to give a proposed budget on March 15th. Requested 10% in operating funds. (Maintenance, machinery & equipment) The 4th of July funding was eliminated for the fiscal year of 2012. (Not set in stone.) It was asked of the cost of it: about \$15,000 including everything. A lot of tweaking will take place before August.
2. Howard Leabough asked about changing the by-laws for the term of the RAC commissioners to fill in for District 4 vacancies. Howard said Mr. Butler was asking for names for District 4. Derek said you can make a motion to change the by-laws. Derek also reminded the RAC about a change in the budget in changing the seats for the RAC commission. Maybe have less meetings or less commissioners. A meeting every other month will serve the same purpose. To be discussed at another meeting.

V. Open Comments:

1. Wall of Fame – Larry Proffitt asked for discussion

Larry offered Coach Fowler

Debby Boyd would offer Leon Sadler, but thought it would be better coming from a citizen

Brad Duty – We need more nominees.

Let's table it until next month but no further. Next meeting we must make a decision.

Debby Boyd: Other names: Austin Clark, Steve Rosen. Can we offer it posthumously? Yes.

Can the person be an employee of P & R? They just cannot be nominated for their employment, but for their volunteer work for the community.

2. Facility use Application Fees-

Derek Stamey: We have a lot of facility use where fees are not enforced. We are not charging the fees we have set and a new policy should be set from this point forward by using a priority check list and then: Do not charge youth based recreational facility use (GYAA or GUSA) because they are doing a service that the county can not. Also, seniors would be exempt. Do charge adult based recreational use and nonaffiliated travel teams – not recreation based. A lot of travel teams are exclusionary – not open to all and they also cut players. These tournaments and teams should be charged a facility use fee and would be scheduled after the local leagues according to the priority list. The fee schedule should be consistent and apply to field use as well as gym use. Howard Leabough would like a comparison (recreational based vs. no recreation based) written up to examine. Derek Stamey said the computer allows us to look at approved hours vs. payments brought in. If GYAA were charged for field use based on hours used, it would amount to \$125,000. We would not charge GYAA, but it gives an example of fees that are not being brought in for travel teams and AAU. It would probably amount to about \$50,000 in non-collected revenue. Brad Duty said it would not be unreasonable to charge travel teams because it does take a toll on the fields. Don Sharpe said if it emanates from private sources then fees should be enforced. Howard Leabough asked about non-profit organizations (example: church youth groups using the gym) Again, Howard asked that a specific guideline on fees be written up. Mitchell Ware said if staff has to be here during the event (especially the gym or classrooms), then a fee should be charged. Derek Stamey said we might have to wait until July 1 to implement the new fee policy. Don Sharpe said they could apply as an affiliate and be approved as a partner.

VI. Adjournment:

1. Larry Proffitt said we will vote on Wall of Fame next meeting and talk more on the fee schedule.

Larry also asked that everyone spread the word and the need for volunteers for the Spring Festival.

Respectfully submitted,

Debby Boyd