

Recreation Advisory Commission Meeting
Administration Building Conference Room
March 16, 2010

Members Present: Howard Leabough, Barbara Allen, Don Sharpe, Bill Cleveland, Phil Parrish
Members Absent: Wanda Taylor, Brad Duty, Mitchell Ware, Nancy Trice, Larry Proffitt
Staff Present: Derek Stamey (Director) Debby Boyd (Office Manager)

- I. Vice Chairman Bill Cleveland called the meeting to order at 6:30pm
 1. It was noted that there was not enough present for a quorum. Phil Parrish came in to reach quorum. Howard Leabough left early; all motions were passed in quorum.
 2. Derek Stamey asked that the minutes from February 16 be approved. Minutes were moved to accept, seconded and passed.
- II. Department Reports – Department Reports were presented by Derek Stamey according to the written report summary. Please refer to the attached Director’s Report.
- III. Old Business:
 1. RAC Dismissal status. There was no new status to report. Derek Stamey noted the BOS is very busy with the budget and may not be available to think about appointing someone from District 4. It would be very helpful if Mr. Butler from District 4 could receive some referrals for the opening.
 2. Department Affiliation and Facility Fees Recommendation
Derek Stamey addressed the RAC members about enforcing a facility fee structure. The Recommendation is: “GCPR athletic field/facility fees are consistent with surrounding localities and do not require an adjustment. It is the recommendation of the department that we identify organizations that meet the criteria of ‘department affiliation.’ Non-affiliated organizations are subject to the current GCPR facility fee structure.” Some discussion followed concerning the prepared document Derek Stamey referred to that outlined the definition of affiliated and non-affiliated status and what would have to be met to apply for an affiliated usage status. Derek Stamey would like to have the endorsement of the Enforcement of the Facility Fee Structure from the RAC. It was decided that an e-mail would be sent out the next day to get a quick vote on the endorsement. (A majority of YES votes were received at the writing of these minutes.)
- IV. New Business:
 1. Wall of Fame Discussion
Howard Leabough asked about the criteria for qualifying for the Wall of Fame. The question became whether the service was separate (above & beyond) from their job such as in the case of Coach Fowler or was it part of their job? Howard Leabough gave an argument for his brother Larry Leabough, and filled out a nomination form. Debby Boyd read a testimonial that a citizen submitted for Leon Sadler. Derek Stamey reminded the RAC that the time was running out to get everything in place for the induction and they could just wait until next year. There was just enough of a quorum to vote for the recipients; however Phil Parrish abstained from voting for he felt he just didn’t have enough information on the nominees. The RAC did not feel comfortable with putting it off a year. A work session regarding the Wall of Fame is scheduled for April 6, 2010 at 6pm. The nomination forms will be mailed to everyone prior to April 6th. Everyone will be given time to become familiar with the potential recipients.
 2. Update: Soccer Complex Development
Derek Stamey said the plans and implementation of a Soccer Complex that was originally scheduled for the property between GES and the high school with a turn lane off route 6, has now been moved to the county owned land called the Bourne Property off Rock Castle Rd. The original site of the soccer complex (fireworks location) is now thought of by the BOS as an advantage for commercial development. Derek Stamey also explained this decision was made due to the fact that a potential monetary donation has been identified to help to get the soccer complex started at the Bourne Site.

As a member of Goochland United Soccer Association, Bill Cleveland was asked what GUSA thought of this move. Bill Cleveland expressed that GUSA is not happy and will be sending a letter to the BOS. "GUSA feels that this is just another knee jerk reaction from the BOS and that GUSA is being jerked around again." Another recreation location in the MP that GUSA is getting left out of. (Derek Stamey explained the MP is ongoing and changing.) Bill Cleveland thought that by putting the soccer complex in the original site near the center of Goochland Village would actually benefit the commercial vendors more than if soccer games were off on the Bourne property – not close to the center of town. GUSA feels the original soccer location was purchased specifically for a soccer complex and that should not be changed. Discussion continued about the multiple soccer fields getting finished sooner rather than later with the possible donation at the Bourne property. It would take longer at the original site where work would be done piecemeal as money became available or as work was donated. Still, Bill Cleveland said GUSA just won't believe it (a soccer complex) until they see it and they do not think they will ever see it.

V. Adjournment: 7:45PM

Respectfully submitted,
Debby Boyd

Director's Report

Budget Presentation FY 11 – The proposed Parks and Recreation budget is scheduled for presentation to the Board on March 15th at 4:45 p.m. It is possible that it could be presented earlier, depending upon the speed of the earlier department presentations. The budget workshop is open to the public and all RAC members are invited to attend. A copy of the presentation is available upon request. A copy of the year to date FY 10 budget is available at the GCPR main office.

Soccer Complex Update – GUSA has presented to the County a proposed written agreement for the development of the proposed Courthouse Soccer Complex. It is currently being reviewed by the County Attorney. Further meetings regarding its review have been scheduled.

On February 26th, the County submitted a written recommendation on field development to GUSA. The written recommendation included seeding and irrigation recommendations, cost analysis for each development portion, as well as specifications for parking, access, and permitting for site work. The County and GUSA are maintaining an open dialogue as the potential proposed development continues to evolve.

Dance Studio Situation – The dance studio roof began leaking after the last snow storm. The leak led to significant damage to the dance studio floor. The roofing contractor whom had previously repaired the roof performed an inadequate job, leading to the compromise of the roof.

The roofing contractor was notified of the damage. The roof has been repaired and tested for structural integrity. The roofing company whose work led to the damage to the floor is being held responsible for the replacement of the floor. The floor replacement will come at no cost to the County. An early April completion date is anticipated.

Recreation and Facilities Report

Program Registrations – There were a total of 40 program registrations for the month of February with total collected program revenue of \$1,091.50. The programs included Dance, Little Hikers, Quick Start Tennis, Dog Obedience, as well as Spring Festival registrations for food vendors and arts and crafts vendors.

Summer Camp Update – The summer camp season is upon us and GCPR has a finalized list of camps being offered, both activity series and sports camps. The athletic camps run 5 days per week, 9:00 a.m. – 3:00 p.m. Before and after care runs 8:00 a.m. – 5:30 p.m. Here is a list of the athletic camps being provided by GCPR;

Basketball Camp, 6/21 – 6/25, ages 5 – 15
Quick Start Tennis, 6/21 – 6/25, ages 5 – 10

Tween Tennis, 6/28 – 7/2, ages 11-17
Soccer Camp, 7/12-7/16, ages 6-18
Variety Sports, 7/19-7/23, ages 5-15
Football, 7/26-7/30, ages 7-13
Volleyball, 7/26-7/30, ages 8 – 18
Baseball, 8/2-8/6, ages 8-15
Softball, 8/2 – 8/6, ages TBD
Cheerleading, 8/9-8/13, ages 5-15

Activity Series Summer Camps – 4 days per week camp, 9 a.m. to 3 p.m. Before and after care to be provided by GCPR, 8 a.m. to 5:30 p.m. The following is a list of the activity series summer camps;

Eco-Adventure, 6/21 – 6/24, ages 9-12
Campapalooza, 6/28 – 7/1, ages 5-8
CSI: Goochland, 7/12 – 7/15, ages 9-12
Creation Station, 7/26 – 7/29, ages 9-12
Forest Rangers, 8/2 – 8/5, ages 5-8
Flap Jack U, 8/9 – 8/12, ages 9-12

Programs Update for Summer – The deadline for potential program submission has come and gone for the summer edition of the Program Guide. In addition to the summer camp series, we have identified, processed, and approved 13 new programs for the summer session. Programming from previous seasonal sessions in addition to the new programs will bring the summer session total to 20 programs offered.

Among the new approved programs are the following; Brain Power, Fun with Short Vowels, Mission Nutrition, Cutting Up with Bertha, Planning for Retirement, Sew much Fun, Oil Painting, HomeAid Quilting, Happy Hands Arts and Crafts Club, and Mission Nutrition.

Marketing and Special Events Report

Upcoming Events – There are several department sponsored and/or coordinated events on the horizon. They are as follows;

GCPR Open House and Children's and Family Film Series, Friday March 19th, 6-8 p.m.
Children's Green Entrepreneur Program, March 25th from 6-8 p.m.
GYAA Baseball/Softball Opening Day, Saturday, April 17th, 8:00 a.m.
CASA 5 K Home Run, Saturday, April 24th, 6:30 a.m.
Spring Festival, Saturday, May 1st

All RAC members are encouraged to attend and participate in department events.

Program Guide Deadlines and Distribution - The summer program guide is currently in development. It is anticipated to be completed, printed, and distributed through the school system by April 2nd.

The format of the guide will be expanded from 8 pages to 12 pages to accommodate the inclusion of more programming opportunities, expanded information on GCPR department policy changes/explanations, as well as increased facility descriptions. Additional space is also needed for summer camp marketing.

Marketing of department policy changes/explanations, as well as marketing for summer camps will also be done through the Goochland Gazette. The information provided for both the program guide and the Gazette will be synced.

Maintenance Report – February

Snow.....again! The maintenance division of Parks and Recreation contributed to the overall snow removal efforts of Goochland County on February 1, 3, 5, and 10th. This is the fifth overall time this winter that Parks and Recreation has contributed to the snow removal efforts of Goochland County government. The efforts have been done in cooperation with Buildings and Grounds and Building Inspections. A special thank you to all staff involved with the effort, Chris Jones, Joe Whitlow, Craig Anderson, and Derek Stamey.

Three tons of athletic infield conditioner was applied to the baseball and softball fields at both Hidden Rock Park and the Sports Complex. Some fields received more of the substance than others, depending upon the drainage and need of each individual field. The goal of the application is to provide a safer playing surface for athletic participants and to aid in field compaction and drainage. GCPR anticipates less rain outs and a reduced time of field preparation to correct issues related to wet weather.

Bases, pitching rubbers, and home plates have been installed on all baseball and softball fields. Field marking and distance signs have been installed as well. Foul poles and fence capping is expected to follow. Fence repairs for each park location are being evaluated and cost effective corrections will be made.

Field lighting has been inspected and through cooperative efforts through Buildings and Grounds, GCPR has identified and corrected the majority of the lighting issues.

GCPR has begun the process of identifying and establishing a turf management program for the department's athletic fields. For spring, certain fields (based on need) will be over seeded with an intermediate ryegrass. This type of grass is quick establishing and green from March through May and into June. At the end of May, Bermuda seed will be established on all department athletic fields.

All athletic fields will be seeded again with perennial ryegrass in the fall. Once this establishment takes place, only spot seeding will occur in the spring.

Soil tests are currently being conducted to establish nutrient needs and applications for the turf program. All fields will be fertilized as necessary in the coming months.

All equipment related to Parks and Recreation maintenance has been serviced and reconditioned as necessary.